

DELAWARE COUNTY COMMUNITY COLLEGE DISABILITY DOCUMENTATION REQUIREMENTS

Students with disabilities who are requesting accommodations at the College must contact the Director of Disability Services and provide the appropriate documentation. A school plan such as an individualized education program (IEP) is insufficient documentation but can be included as part of a more comprehensive assessment battery. To ensure that this documentation is complete and the necessary accommodations are implemented, please refer to the following guidelines.

Documentation Requirements for Students with Learning Disabilities

A psycho-educational evaluation by a licensed psychologist or an Re-evaluation Report (RR) by a certified school psychologist containing current information (usually not more than a few years old) must be provided. A comprehensive assessment battery and the resulting diagnostic report should include a diagnostic interview, assessment of aptitude, academic achievement, information processing and a diagnosis. This report should also include specific recommendations for accommodations as well as an explanation as to why each accommodation is recommended.

Documentation Requirements for Students with Attention Deficit Disorders

An evaluation by a psychiatrist, neurologist, licensed psychologist, or an Re-evaluation Report (RR) by a certified school psychologist containing current information (usually not more than a few years old) must be provided. The documentation should include a clearly stated medical diagnosis of ADD/ADHD, a description of the symptoms that meet the criteria for the diagnosis, instruments used to make the diagnosis and current medications, dosages and frequencies. This report should also include recommendations for academic accommodations as well as an explanation as to why each accommodation is recommended.

Documentation Requirements for Students with Psychological, Neurological, or Medical Disorders and Students with Mobility and Sensory Impairments

An evaluation by a medical doctor, licensed psychologist, or a Re-evaluation Report (RR) by a certified school psychologist must be provided that clearly diagnoses and describes the disability and recommends accommodations appropriate for college students. The information should be current (not more than a few years old).

Students with mobility and sensory impairments need to contact the Director of Disability Services and allow enough lead-time if they are requesting accommodations. They may be required to provide documentation, depending on the disability and accommodations requested.

Documentation can be sent or faxed to:

Ann S. Binder
Director of Disability Services
Delaware County Community College
901 South Media Line Road
Media, PA 19063-1094

Voice: (610) 325-2748
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